

Toledo Surgical Specialists, Inc.
1574 Henthorne Suite C
Maumee, OH 43537
419-292-0300 or 800-971-8203

Thank you for choosing Toledo Surgical Specialists, Inc. for involvement in your care. Please review the following information regarding your office visit. There *may be* some things that will need done prior to your office visit.

1. If your insurance company requires a **referral before** you see a specialist, please **contact your primary care physician** to make sure this is in place prior to your office visit. **If you do not have a current referral, your appointment will be cancelled until one is on file.**
2. You should also verify that the physician you are going to see is in your insurance network. Please contact your insurance carrier if you are not sure. **It is the responsibility of the patient to verify that Dr. Parodi is indeed on your insurance plan. Our tax ID number is 34-1966854.**
3. We will need to know which hospitals or surgery centers are covered by your insurance, so that any surgery or tests can be scheduled at an approved facility. Please check your insurance booklet or call your insurance company prior to your office visit. **It is the responsibility of the patient to verify that the hospital or facility you are scheduled at is indeed on your insurance plan.**
4. You will also need to check with your insurance to find out what labs you may go to. Some procedures are done here in the office and will require the specimen to be sent to a pathologist. **It is the responsibility of the patient to verify that the lab is indeed on your insurance plan**
5. **Please bring with you any x-rays to the office visit.** The doctor will want to see the actual films. Please pick up these films instead of having them mailed, as they may not arrive in time for your appointment. Your appointment may be rescheduled if you do not bring your films.
6. **Please make sure that copies of any current lab work and or tests done are sent to our office for your appointment.** (our fax # is 419-292-2728.) This is very important to be done prior to your visit. The doctor may not be able to help you if these reports are not here for review. This way, as well, you will not be scheduled for a procedure or test that may have already been completed.
7. If you are coming in for a consultation on a colonoscopy, please contact your insurance to make sure this is a covered benefit. We do not check your benefits prior to scheduling. **It is the responsibility of the patient to verify that the procedure is a covered benefit.**
8. **Please bring your insurance cards with you. As well as any paperwork that we are mailing to you.**
9. **Copay's are due at the time of service.** We accept cash, visa, mastercard, or personal checks.

Thank you very much!